



## POSITION DESCRIPTION

**Position:** Licensed Clinical Social Worker (LCSW)  
(Contract Opportunity)

**Reports to:** Program Director      **Supervisor Responsibilities:** Yes

### **Position Summary:**

Reporting to the Program Director, the LCSW will provide case-centered consultation to Healthy Families Support Specialists (FSS) and Supervisors related to individual children, as well as to improve family functioning. Regularly meet with staff to assess and understand the individual needs of the child and family, and work with the team to design developmentally appropriate interventions.

**Responsibilities:** include the following, although *other duties may be assigned to meet agency needs.*

- Review newly enrolled MIECHV funded families (families enrolled within the last 30-45 days or those not previously reviewed);
- Identify families who would benefit from mental health consultation as evidenced by elevated Kempe scores, positive IPV screens, or elevated EPDS scores. Additional families may also be identified by home visitors or supervisors as conditions or situations arise that may warrant intervention.
- Monthly review of each identified family for purpose of developing appropriate intervention plan;
- Work with supervisors and home visitor staff to identify priority of families. Priority should be given to highest risk families;
- Provide monthly individual consultation to home visitors serving MIECHV funded families for the purpose of reviewing MIECHV funded caseload and families identified for intervention. This consultation will include the development and review of intervention plans, documentation of family response to intervention, and reflective supervision with home visitor;
- As needed, clinician may accompany home visitor on family home visit to provide immediate clinical intervention, and assist with referral coordination for on-going clinical services beyond home visiting. Ongoing clinical services are not part of the home visiting model and care should be exercised to not imply that clinician or home visitors will be providing clinical services.
- Monitor and identify trends related to mental health concerns, report concerns to program management;
- Conduct training (minimum bi-monthly) to address overall trends and concerns related to mental health, and mental health related training as requested by home visitors, supervisors or program management;
- Provide monthly (min.1 hour) reflective supervision with each home visitor serving MIECHV funded families;
- Consultation with home visitors to be documented in supervision records;

- Provide service documentation to program management and Department of Child Services (DCS) using Service Provision Form which shall include families reviewed (by family number), home visitors receiving consultation, trainings conducted, home visits shadowed, and additional documentation as appropriate or requested;
- Participation in evaluation of mental health consultation services as requested by program management or DCS.
- Provide above described services locally within the offices of the Healthy Families Indiana agency except for home visits or training;
- Enter documentation as appropriate and requested in statewide data system (FamilyWise);
- Seek and maintain Endorsement from the Indiana Association for Infant and Toddler Mental Health.

**Educational Requirements:** Master's or Doctorate degree in social work, psychology, marriage and family, or related human service field, with a current license issued by the Indiana Behavioral Health and Human Services Licensing Board as one of the following: 1) Clinical Social Worker, 2) Marriage and Family Direct Worker, 3) Mental Health Counselor.

**Working conditions**

- Schedule to be determine, some early evenings may be necessary.
- A valid driver's license, insurance, and use of a personal vehicle is required, as necessary
- Successful completion and acceptable results of a pre-employment physical, drug and alcohol screen, and TB test, as well as background and reference checks.

**To apply:**

Send cover letter and resume Debbie Price, Vice President, Human Resources to [careers@mhalaakecounty.org](mailto:careers@mhalaakecounty.org)

For information about our organization, visit [www.mhalaakecounty.org](http://www.mhalaakecounty.org).